

**FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD
VIRTUAL MEETING MINUTES
AUGUST 25, 2021**

The Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Board Chair Garrett McGuire called the meeting to order at 5:00 p.m.

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); DARIA AKERS (FAIRFAX, VA); ROBERT BARTOLOTTA (FALLS CHURCH,VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ (ALEXANDRIA, VA); BETTINA LAWTON (VIENNA, VA); SRILEKHA PALLE (FAIRFAX, VA); DIANA RODRIGUEZ (MCCLEAN, VA); EDWARD ROSE (FALLS CHURCH, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

ABSENT: **BOARD MEMBERS:** SANDRA SLAPPEY BROWN

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Chief Financial Officer Jessica Burris, Communications Director Lisa Flowers, Deputy County Attorney Cynthia Tianti; Director of Analytics & Evaluation Linda Mount, Legislative and Grants Analyst Elizabeth McCartney, Service Director for Children, Youth and Families Jim Gillespie, and Board Clerk Joseline Cadima

Board Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Board Chair Garrett McGuire passed the virtual gavel to Committee Vice Chair Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Daria Akers and passed unanimously.

Preliminary Motions

Board Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a video and web conferencing platform, that may be accessed via Meeting ID: 991 3995 4309 and Passcode: 272086. Motions were seconded by Committee Member Captain Derek

DeGeare and unanimously approved. Board Chair Garrett McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded Committee Member Captain Derek DeGeare and unanimously passed.

2. Recognition

Board Chair Garrett McGuire presented a Certificate of Appreciation to Committee Member Bettina Lawton on behalf of the board and highlighted her achievements during her tenure as CSB Board Chair.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was provided for review, no amendments were made.

MOVED BY BOARD MEMBER BETTINA LAWTON, SECONDED BY BOARD MEMBER CAPTAIN DEREK DEGEARE TO APPROVE AGENDA ITEM NO. 4

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); DARIA AKERS (FAIRFAX, VA); ROBERT BARTOLOTTA (FALLS CHURCH,VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ (ALEXANDRIA, VA); BETTINA LAWTON (VIENNA, VA); SRILEKHA PALLE (FAIRFAX, VA); DIANA RODRIGUEZ (MCCLEAN, VA); EDWARD ROSE (FALLS CHURCH, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: SANDRA SLAPPEY BROWN

5. Approval of the Minutes

CSB Board meeting minutes of the July 28, 2021 were provided for review.

MOVED BY BOARD MEMBER BETTINA LAWTON, SECONDED BY BOARD VICE CHAIR DAN SHERRANGE TO APPROVE AGENDA ITEM NO.5

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); DARIA AKERS (FAIRFAX, VA); ROBERT BARTOLOTTA (FALLS CHURCH,VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ (ALEXANDRIA, VA); BETTINA LAWTON (VIENNA, VA); SRILEKHA PALLE (FAIRFAX, VA);

DIANA RODRIGUEZ (MCCLEAN, VA); EDWARD ROSE (FALLS CHURCH, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: SANDRA SLAPPEY BROWN

6. Director's Report

A. Services Update

Deputy Director of Clinical Operations Lyn Tomlinson noted the time to treatment for individuals is still undergoing delays due to the need for staff, executive leadership will be exploring the venue of purchase of services to remedy this on-going problem.

Service Director for Children, Youth and Families Jim Gillespie commented on a joint meeting with providers who shared information regarding the current need for behavioral health services among children and youth, the available services and how to access them, and how to increase capacity for these services.

B. COVID-19 Update

Deputy Director of Clinical Operations Lyn Tomlinson reported that County Executive Brian Hill has officially stated that all county employees must be fully vaccinated by October 11, 2021, which is also the return-to-work date in which employees will have an allowance for teleworking up to 60% of their time; employees can request exemptions for the vaccine due to religious or medical reasons will be considered; commented the Emergency Operations Center is still having weekly calls to provide updates, the most recent notification is having sufficient Personal Protective Equipment at the moment.

C. Other Updates

Deputy Director of Clinical Operations Lyn Tomlinson provided the timeline for the Year-End Report includes submittal to Board Chair Garrett McGuire by September 7, 2021 and submittal to the full board by September 10, 2021, and approval at the Board Meeting on September 29, 2021, the Annual Report will be sent to the Board of Supervisors in October 2021; noted the Dulles Expo Center is housing Afghani refugees and local CSB's have been notified to provide support by mental health professionals

Deputy Director of Administrative Operations Daniel Herr reported an update on State Hospitals which now has three of the five hospitals resuming their admissions services, one notable change for the Commonwealth Center for Children and Adolescents is the number of operating beds which decreased from 48 to 18 which is causing a significant delay to providing services; mentioned a collaborative letter which was shared with board members was sent to Senate Finance Committee and House Appropriations Commission to prioritize CSB services that are related to discharges, investments in the workforce development, and to strengthen

the community continuum of care; an additional letter was sent to the Commissioner on behalf of several coalitions requesting for collaboration and consultation related to the closure of state hospitals which includes adequate investment in alternative services; implementation of the Electronic Health Record is on track and meeting the proposed schedule; workforce surveys continue to be a priority, one survey was sent this past April of 2021 to individuals who left our agency who notes the reasons for their departure being compensation, lack of promotion, workload and supervision; the new hire survey has a 53% response rate which range from moderate to high response rates indicating problems with the time and length of the hiring process; the engagement survey for the current workforce will be sent and finalized by August 31, 2021 and preliminary data will be available to share in October 2021; the Department of Human Resources has agreed to review of the most difficult to fill positions to provide recommendation for the FY 2023 Budget.

Legislative and Grants Analyst Elizabeth McCartney mentioned the FY 2022 General Assembly Session will be held virtually on the September 29, 2021, Board Meeting, noted that invitations have been sent to general assembly delegation, a PowerPoint presentation and one page talking point document with key asks for the upcoming session will be sent to board members prior to the meeting.

Board Member Discussion Included: clarification on purchase of services to address time to treatment issues, anticipation of financial problems to follow through with the purchases of services and the lead time for implementation; expectation of push back from staff on vaccine mandate and how will this impact the already short staffing problems; percentage of employees that are requesting religious exemptions; Fairfax County member coordinator for the Afghani refugee program.

Deputy Director of Clinical Operations Lyn Tomlinson provided clarification on purchase of services which brings in private partners to provide CSB services and mentioned this is a temporary measure and does not anticipate any problems with the budget; responded the Health Department is providing education and on-site vaccines to counter off any problems with vaccine mandates and it is not known what percentage of employees will request any exemptions; will return with more information on the delegated county coordinator for the Afghani refugee program.

7. Marcus Alert Update Presentation

Executive Director Daryl Washington provided the staff report and presentation.

8. Matters of the Board

Board Member Daria Akers commented on a conversation with Regional Director Jean Post regarding delayed services from the REACH Program, which provides Crisis Services for Special Needs Adult and Youth individuals, it's been noted that a follow-up will occur to receive metrics.

Board Member Dan Sherrange mentioned the completion of the Metrics Report from the Ad Hoc Metrics and Reports Committee which will be presented in the October Board meeting, invited

board members to join and be part of the Ad Hoc Strategic Planning Group which will have it's first meeting in October.

Board Chair Garrett McGuire noted that the off-site Board Member retreat has a proposed date of February 2022; the End Year Report will be sent to all board members for review and input by September 10, 2021; mentioned that meetings will be held virtually for the next few months.

9. Committee Reports

A. **Service Delivery Oversight Committee**

CSB SDOC Board Chair Anne Whipple reported conversations with associate members regarding their return to in person services and how the renewed COVID surge is further affecting their return to normality; associations noted challenges with staffing and transportation needs; noted that Lyn Tomlinson is putting together a focus group of our service providers for Aimee Brobst for the Countywide Strategic Plan on September 14, 2021 at 5:00p.m. **The next meeting is Wednesday, October 13, 2021, at 5:00 p.m.**

B. **Compliance Committee**

Board Chair Garrett McGuire noted the committee received an update regarding the smooth and on-time implementation for Comply Track reports. **The next meeting is Wednesday, September 15, 2021, at 5:00 p.m.**

C. **Fiscal Oversight Committee**

Committee Chair Jennifer Adeli mentioned a higher revenue than expected due to additional funds from state and federal funds; noted that staff is actively working the hiring, recruiting, and retaining of staff, and highlighted that emergency services had zero vacancies which is an area that is very important to our services. **The next meeting is Thursday, September 16, 2021, at 4:00 p.m.**

D. **Other Reports**

Board Chair Garrett McGuire mentioned the attached Committee Membership Appointments List is up to date.

10. Action Items

- A. Department of Behavioral Health and Developmental Services (DBHDS) Grant for A-CRA Partnership

Youth and Family Service Director Jim Gillespie provided the staff report.

MOVED BY CAPTAIN DEREK DEGEARE, SECONDED BY BOARD MEMBER BETTINA LAWTON TO APPROVE AGENDA ITEM NO. 10

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); DARIA AKERS (FAIRFAX, VA); ROBERT BARTOLOTTA (FALLS CHURCH,VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ

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NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: SANDRA SLAPPEY BROWN

11. Adjournment

Board Member Daria Akers made the motion to adjourn the meeting at 6:52 p.m.

AYES: BOARD MEMBERS: GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR; KAREN ABRAHAM (FAIRFAX, VA); JENNIFER ADELI (GREAT FALLS, VA); DARIA AKERS (FAIRFAX, VA); ROBERT BARTOLOTTA (FALLS CHURCH, VA); SHEILA COPLAN JONES (ALEXANDRIA, VA); CAPTAIN DEREK DEGEARE (LOUDOUN COUNTY, VA); LARYSA KAUTZ (ALEXANDRIA, VA); BETTINA LAWTON (VIENNA, VA); SRILEKHA PALLE (FAIRFAX, VA); DIANA RODRIGUEZ (MCCLEAN, VA); EDWARD ROSE (FALLS CHURCH, VA); ANDREW SCALISE (FAIRFAX, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA)

NOES: BOARD MEMBERS: NONE

ABSTAIN: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: SANDRA SLAPPEY BROWN

09/29/2021

Date Approved



Staff to the CSB Board