



FAIRFAX-FALLS CHURCH CSB BOARD MEETING

Garrett McGuire, (acting) Chair

Sharon Bulova Center for Community Health

**8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West
Fairfax, VA 22031**

Wednesday, July 26, 2023, 5:00 PM

This meeting can also be attended via electronics access through Zoom

Dial by your location to access live audio of the meeting:

+1 301 715 8592 US (Washington DC)

+1 669 900 9128 US (San Jose)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

Meeting ID: [835 2240 2278](#) Passcode: 487485

MEETING AGENDA

- | | |
|--|-------------------------|
| 1. Meeting Called to Order | Garrett McGuire |
| 2. Roll Call, Audibility and Preliminary Motions | Garrett McGuire |
| 3. Matters of the Public | Garrett McGuire |
| 4. Amendments to the Meeting Agenda | Garrett McGuire |
| 5. Approval of the June 28, 2023, Meeting Minutes | Garrett McGuire |
| 6. Director's Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 7. Matters of the Board | Garrett McGuire |
| 8. Committee Reports | |
| A. Service Delivery Oversight Committee | Anne Whipple |
| B. Compliance Committee | Garrett McGuire |
| C. Fiscal Oversight Committee | Claudia Volk |
| D. Other Reports | |
| 9. Information Item | Daryl Washington |
| A. CSB Legislative Planning Calendar | |
| 10. Adjournment | |

Meeting materials are posted online at [Community Services Board | Community Services Board \(fairfaxcounty.gov\)](#) or may be requested by contacting Sameera Awan at Sameera.Awan@fairfaxcounty.gov

**FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD
MEETING MINUTES
JUNE 28, 2023**

The Fairfax-Falls Church Community Services Board met in regular session at the Sharon Bulova Center at 8221 Willow Oaks Drive, Level 3 Suite 3-314 West, Fairfax, VA 22031.

1. Meeting Called to Order

BOARD CHAIR GARRETT MCGUIRE called the meeting to order at 5:00 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: BOARD MEMBERS: BOARD CHAIR, GARRETT MCGUIRE (MOUNT VERNON DISTRICT); KAREN ABRAHAM (BRADDOCK DISTRICT); JENNIFER ADELI; DARIA AKERS (AT LARGE); ROBERT BARTOLOTTA (PROVINCE DISTRICT); SHEILA COPLAN JONAS (MASON DISTRICT); EVAN JONES (AT LARGE); LARYSA KAUTZ; BETTINA LAWTON, ESQUIRE; ANDREW SCALISE (AT LARGE); DAN SHERRANGE (SULLY DISTRICT); SANDRA SLAPPEY-BROWN (CITY OF FAIRFAX); CLAUDIA VOLK (CITY OF FALLS CHURCH); ANNE WHIPPLE & CAPTAIN DANIEL WILSON (FAIRFAX COUNTY SHERRIFS DEPARTMENT).

ABSENT: BOARD MEMBERS: SRILEKHA PALLE (FAIRFAX, VA).

Also present: Executive Director Daryl Washington; Service Director Kevin Labin; Division Director of Legislative and Grants Analyst Elizabeth McCartney; Analytics & Evaluation Linda Mount; Deputy Director of Administrative Operations Jean Post; Deputy Director of Community Living, Treatment & Support Services Barbara Wadley-Young; and Clerk Manager Shayla Coleman

3. Matters of the Public

No matters of the public were presented.

4. Amendments to the Meeting Agenda

As there were no amendments offered, the agenda was accepted as presented.

5. Approval of the May 2023 Minutes

BOARD MEMBER ROBERT BARTOLOTTA motioned for approval of the May 2023 Board meeting minutes of the Fairfax-Falls Church Community Services Board which was seconded by **BOARD MEMBER KAREN ABRAHAM** and passed unanimously. **BOARD MEMBER ANDREW SCALISE; CLAUDIA VOLK & SHEILA COPLAN JONAS** abstain.

6. Director's Report

A. County, Regional, State & Cross Agency Initiatives

Executive Director Daryl Washington acknowledges and provides updates on actions taken at a recent Board of Supervisors (BOS) meeting. The BOS recognized the Community Services

Board as well as Fairfax County Police Department for an effective stand down that recently transpired on Route 1. EVAN JONES has been appointed as a new board member, Fairfax City has taken action to appoint JIM GILLESPIE as its representative, and terms have been extended for ANDREW SCALISE, ROBERT BARTOLOTTA, and SRILEKHA PALLE. Both EVAN JONES and JIM GILLESPIE are former Fairfax-Falls Church Community Services Board (CSB) employees who bring a wealth of experience to the board.

Deputy Director of Community Living, Treatment & Support Services Barbara Wadley-Young related the DB update to the Board. The CSB has received 98 waivers to date in Fiscal Year (FY) 2024; of these, 82 are family and individual services waivers, and 16 are the CL waiver for residential. Four of the CSB's vacancies were utilized to cover the 5 positions needed. There are currently 9 vacancies on the Support Coordination team; two of which are soon to be filled in the next couple of months, thus progress is being made to right-size caseloads.

The state is hopeful that there will be an end to the DOJ settlement agreement towards the end of this year in December. Heather Norton, the Assistant Commissioner provided an update to the CSB regarding breakdown in negotiations with Judicial due to the volume the performance indicators; these negotiations continue via close sessions with the Judge. The next public meeting is in August.

Executive Director Daryl Washington adds that the settlement agreement is between the Federal Government and the State, thus instead of getting involved with this arrangement, Daryl exhorts the CSB to work through the Department of Behavioral Health and stay on top of the quality outcome measures. The drop in waivers is also a significant drop from last year; but the budget includes expanded waivers, and a great increase is expected once the budget gets passed.

Deputy Director of Community Living, Treatment & Support Services Barbara Wadley-Young provides added detail that September is typically the latest for the budget to get passed, and waivers to require the mandatory assessment of all on the waitlist.

Executive Director Daryl Washington continues: the Fairfax-Falls Church has the longest waitlist by far, thus the CSB is typically provided with help from the department to go through its waiting list. This process takes place in phases, which allows the CSB to gear up to complete the task.

Regarding carryover approach and strategy: the CSB is requesting increases in the DB and the Medicaid reserve. The CSB desires to utilize the carryover to aid in staff retention, the Electronic Health Record process, and a \$14 million (MM) increase to the bond referendum to address inflation. The executive leadership team is being very assertive with carryover dollars.

The BOS requested that the CSB develop Youth Initiatives to present. Strategically, the options were developed according to affordability: a low, medium, and expensive cost

option. The low-cost option consists of an expansion of patient services including the ability for outreach. Options are further broken down into geographical areas, to isolate cost. The next tier of cost would include the expansion of medication treatment services. The very expensive option includes the building of a Youth Crisis and Detoxification Center. The CSB has sent out RFPs to contract out the services with little response. Thus, if the BOS decides to go with the latter option, this will likely require the center to be directly operated by the CSB, warranting an additional 40-45 full-time employees (FTE). The cost is significant due to staffing and building out the location. For the lowest cost, the Executive Director recommends standing up 3 different teams, providing services in the north, central, and south counties. He indicates the importance of allowing flexibility for the employees to be mobile and engage in outreach, rather than to be stationed at one location. The mid-tier option should cost approximately \$2 MM per geographical area, and the most expensive approximately \$10 MM.

The Director will be on leave from July 10th through July 24th, and Deputy Director Dr. Barbara Wadley-Young will be acting in his absence.

Pertaining to the Crisis Receiving Center updates, RI will be exiting the location in Chantilly, no services are being provided at that location now, and it is unlikely that the lease will be executed by the end of the month. Connections has requested alterations to the buildout, and to begin services on one half of the premises, while the other half is under construction. More updates are to follow.

The previous Public Safety Committee of the BOS is now termed the Safety and Security Committee; this committee reported that Police and First-Responders should assess the intersection between mental health and first-responders. Daryl Washington and Lisa Potter will be involved in the report on August 1st at 11:00 AM. All BOS Committee meetings are streamed on channel 16.

Marcus Alert and related protocols have been soft launched. This has the potential of making a huge difference in how individuals can access services, and a significant number of calls can be de-escalated over the phone, without dispatching a first responder.

The CSB Communications team has hired 2 new members, Mark M., and Angela Bates. The Web Editor, Mark M. has already made progressive changes and updates to the CSB site in harmony with the new model of the county.

B. Fairfax County 2024 Legislative Program

Legislative and Grants Analyst Elizabeth McCartney proceeds with the Legislative Update. The Human Services Issue Paper has been merged with the Legislative Program under the direction of the BOS. Everything from this paper has been transferred except for Services for Transitional Youth. A bullet point was added to the end of the Behavioral Health section to address this. Boards, Agencies, and Commissions have until August 3, 2023, to submit information, additions, or new positions forms; thus, such matters would need to be voted

on in the July Meeting. Only 1-3 legislative initiatives are being presented per year. Nothing is required of the Board regarding this Legislative Program, unless there are tweaks to language, or additions that are requested. These matters are voted on in December of each year following the Fall Committee meetings. These represent overarching initiatives and do not require major updates annually; it is not organized by priority, and as updates take place, the board will be informed.

BOARD MEMBER LARYSSA KAUTZ notes that the legislative program does not directly mention supporting individuals with disabilities.

BOARD MEMBER BETTINA LAWTON, ESQUIRE adds that the CSB's priorities should be reorganized so that these are not scattered about in broader categories, but possibly structured in its own section.

Executive Director Daryl Washington remarked that, although this change streamlines the Legislative Packet, the CSB is the 3rd largest agency in Fairfax County – thus the CSB is a core service. It is unlikely that the Board can make significant changes to this document.

BOARD CHAIR, GARRETT MCGUIRE exhorts the Board to focus on the one-pager, the greatest potential for legislative impact in highlighting the CSB's initiatives and priorities.

BOARD MEMBER BETTINA LAWTON, ESQUIRE cautions Board Members regarding approaching elected officials in harmony with the CSB's legislative stance utilizing the one-pager, rather than doing so from a personal stance, which may create an inconsistent message or conflict of interest.

BOARD CHAIR, GARRETT MCGUIRE strategizes that individual meetings may not be as effective as the joint meeting with the delegation. He urges the board to decide whether it wants to do one, or the other, or both.

BOARD MEMBER DAN SHERRAGE recommends that the board conduct the same Delegation Event as was held in 2022, and requests that Daryl Washington and Elizabeth McCartney put together a one-pager to submit in the next board meeting.

BOARD MEMBER BETTINA LAWTON, ESQUIRE also requests a heat map, or graphic representation of the needs and services carried out in this region.

Executive Director Daryl Washington agrees to confer with the Analytics team regarding its capacity to do such a complex task.

C. Electronic Health Record Update

Executive Director Daryl Washington explains that no public update is available. However, the data warehouse is at a point where reports can be run within the next month, which will

aid in reporting to the State. A Regional Discharge Assistance Plan is nearly complete, which will possibly be used state-wide as well as regionally, to track funding for the placement of discharged individuals into required services after hospitalization.

7. Matters of the Board

BOARD MEMBER SANDRA SLAPPEY-BROWN informed the Board that this was her last meeting, and that **JIM GILLESPIE** has been appointed to represent Fairfax City – there will be no lapse in representation.

BOARD MEMBER EVAN JONES adds that PRS, a partner providing Crisis Services to the CSB, will be having a 60th anniversary celebration that members of the Board may be asked to be present later this year.

BOARD MEMBER DAN SHERRANGE recognizes **GARRETT MCGUIRRE** for his role as **BOARD CHAIR** of the CSB.

BOARD MEMBER BETTINA LAWTON, ESQUIRE stated that CSB issues are getting a lot of publicity around the state.

BOARD CHAIR GARRETT MCGUIRE informed the Board that **BOARD MEMBER JENNIFER ADELI** is the CSB representative to the affordable housing commission and is stepping down. He asks if anyone desires this position to let the Board Chair know.

He took a moment to recognize **BOARD MEMBERS SANDRA SLAPPEY-BROWN, LARYSA KAUTZ & JENNIFER ADELI** for their contribution to the Board, experience, insightful questions, and years of service, as this was their last meeting as a board member.

8. Committee Reports

A. Service Delivery Oversight Committee

Committee Chair Anne Whipple reports that members from the Service Tours organization came and presented. **The next meeting of the Service Delivery Oversight Committee will be held be virtual on Wednesday, August 9, 2023, at 5:00 PM.**

B. Compliance Committee

Committee Member Dan Sherrange relates that minimal audits or updates were presented aside from the DOJ Settlement. **The next meeting of the Compliance Committee will held on Wednesday, July 19, 2023, at 4:00 PM.**

C. Fiscal Oversight Committee

Committee Member Andrew Scalise stated that the committee continues to follow the vacancy report. He acknowledged that filling IT vacancies are more difficult, as they are more competitive. Adding to that, due to Fairfax County's process, from posting to hire, the process may take up to 45 days – this process is being reviewed. Additionally, over \$20 - 30 million is reported in carryover for the 3rd year in a row; this may be used to stand up a youth center. In July, the final number will be reported. **The next meeting for the Fiscal Oversight Committee is Thursday, August 17, 2022, at 4:00 PM, via Zoom Conference.**

9. Action Items

A. FY 24-25 Performance Contract

BOARD CHAIR GARRETT MCGUIRRE confirmed that there were no public comments to address.

BOARD MEMBER CLAUDIA VOLK requested an update to page 6. The contract is referred to as a two-year contract, but the end date is expressed as being one year out. DBHDS will have to edit this.

Executive Director Daryl Washington brought out that significant changes are expected to this two-year contract, including service & fiscal changes. Note that the final contract, with financial data, is accessible to the Board and the public on the website due to the size of the document.

BOARD MEMBER CLAUDIA VOLK noticed that the CSB does not meet the Time-to-Treatment performance indicator, and wondered if there were any consequences for falling short.

Executive Director Daryl Washington explains the Time-to-Treatment benchmark as a best practice that indicates that, if an individual hasn't begun services within 10 days of hospitalization, they are less likely to begin treatment at all. He added that many CSBs in Virginia do not meet this benchmark due to funding. For instance, if fully staffed, the Fairfax-Falls Church CSB would have no issue meeting this mark. The Department of Behavioral Health is unlikely to implement consequences for missing this performance indicator due to the sheer size, projected improvement, and overall acceptable performance of the Fairfax-Falls Church CSB. This metric does have a small impact on hospital beds due to the need to get individuals into treatment as soon as possible after hospitalization, however the Crisis Delivery System is key, as well as a major budget increase from \$16 to \$36 million.

Analytics & Evaluation Linda Mount added that the CSB tracks both appointments offered as well as appointments accepted; this shows that the CSB is doing well in its outreach in this performance indicator, since each patient does not accept the next available appointment, contributing to the Time-to-Treatment lag.

BOARD MEMBER ANDREW SCALISE moved that the Board approve the FY 24-25 Service Contract; **BOARD MEMBER BETTINA LAWTON** seconds that motion, and the Board unanimously passes the approval of the FY 24-25 Service Contract pending acceptance by the Board of Supervisors.

B. Election of FY 24 Community Services Board Officers

BOARD MEMBER BETTINA LAWSON indicated that the Board has nominated **BOARD MEMBERS DAN SHERRANGE; CAPTAIN DAN WILSON; and ANDREW SCALISE** as **BOARD OFFICERS**. She moved to appoint these as Officers or the next year; **BOARD MEMBER JENNIFER ADELI** seconds this motion. All Board Members are in favor, and unanimously approve.

10. Adjournment

BOARD MEMBER GARRETT MCGUIRE adjourned the meeting at 6:32 PM.

Date Approved

CSB Board Clerk

2023 CSB Board and Committee Meetings

Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2023 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	18	19	25
February	8	*	15	16	22
March	*	*	15	16	22
April	12	19	19	20	*
May	*	*	17	18	24
June	14	*	21	22	28
July	*	*	19	*	26
August	9	16	16	17	*
September	*	*	20	21	27
October	11	*	18	19	25
November	*	*	8**	9**	15**
December	6**	13**	13**	14**	*

*No Meeting

** Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

Note: All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

DRAFT CSB Legislative Planning Calendar July 2023 – June 2024*

MONTH	ISSUES FOR REVIEW, ACTION OR APPROVAL	EVENTS OF INTEREST
2023		
JULY	<ul style="list-style-type: none"> CSB Board reviews Fairfax County’s annual Legislative program and possible forms for new position statements to be sent to County Executive’s office for review. Legislative liaison begins preparation of legislative advocacy talking points for upcoming General Assembly Session. 	<ul style="list-style-type: none"> FY 2024 County Budget Year Begins: <i>July 1</i>
AUGUST	<ul style="list-style-type: none"> Legislative liaison coordinates with CSB Board on final preparation of legislative advocacy talking points for upcoming General Assembly Session. <i>CSB Board finalizing plan for fall event with current Fairfax County delegation.</i> <i>Educational outreach to candidates by individual board members – share letter and short background documents on CSB and the community.</i> 	
SEPTEMBER	<ul style="list-style-type: none"> <i>Legislative liaison coordinates with CSB Board Clerk on getting invites to Fairfax County Delegation for the October CSB Board Session with General Assembly.</i> Staff, with input from CSB Board, finish legislative talking points documents. 	<ul style="list-style-type: none"> First Fairfax BOS Legislative Committee meeting: <i>Sept. 19</i>
OCTOBER	<ul style="list-style-type: none"> Staff and CSB Board Review BOS legislative priority issues. Staff and CSB Board Review VACSB and Region II CSB priorities. <i>CSB Board Session with General Assembly during October CSB Board Meeting.</i> 	<ul style="list-style-type: none"> VACSB Public Policy Conference: <i>Oct. 4-6; Roanoke</i> Fairfax BOS Legislative Committee meetings: <i>Oct. 3 and Oct. 17</i>
NOVEMBER	<ul style="list-style-type: none"> Legislative liaison coordinates with CSB Board Chair to determine CSB Speakers (typically three speakers) and issues to highlight for January hearing testimony for state legislators. Legislative liaison coordinates with CSB staff and CSB Board to prepare testimony. <i>Legislative liaison coordinates with CSB Board to finalize outreach to newly elected legislators.</i> 	<ul style="list-style-type: none"> Pre-filing begins: <i>Nov. 20.</i> Fairfax County draft Legislative Program available to public: <i>TBD</i> Fairfax BOS Public Hearing on County Legislative Priorities: <i>anticipated to be Nov. 21</i> Fairfax BOS Legislative Committee Meeting: <i>Nov. 28</i> Elections: <i>BOS; General Assembly</i>

MONTH	ISSUES FOR REVIEW, ACTION OR APPROVAL	EVENTS OF INTEREST
DECEMBER	<ul style="list-style-type: none"> CSB Board does post-thanksgiving outreach to newly elected legislators. Legislative liaison works with CSB Board to finish testimony for early January hearings. Legislative liaison confirms specific hearing dates and shares with CSB Board. CSB staff review Governor's proposed budget and provide feedback to county government affairs team. Legislative liaison begins review of relevant legislation as it gets posted to LIS. 	<ul style="list-style-type: none"> Fairfax BOS Meeting to adopt Legislative Priorities: <i>Dec. 5</i> Annual Fairfax County Work Session with General Assembly Members: <i>Dec. 12</i> All drafts of legislation to be pre-filed available for review by midnight: <i>Dec. 29</i>
2024		
JANUARY	<ul style="list-style-type: none"> 2024 GA Session convenes for 60-day session. Legislative liaison begins legislative monitoring and coordinating efforts as GA session gets underway. Early January: CSB Board testifies at Senate Finance and House Appropriations budget hearings - held locally. Early January: CSB Board testifies before Northern Virginia Legislative Delegation at Fairfax County Government Center. Staff, CSB Board, and associate member partners debrief on hearings and status of key legislative issues. 	<ul style="list-style-type: none"> Public Hearings on Budget for Senate Finance and House Appropriations: <i>Date and Location TBD</i> Fairfax County delegation's pre-general assembly public hearing: <i>Date and Location TBD</i> VACSB Legislative Conference: <i>TBD</i> Prefiling ends: <i>10:00 a.m. on Jan. 10.</i> 2024 General Assembly Session begins: <i>Jan. 10</i>
FEBRUARY	<ul style="list-style-type: none"> County Executive releases FY 2025 Advertised Budget Staff and CSB Board discuss key county budget issues to be raised with local leaders. Staff continues working on talking points for county's FY 2025 advertised budget hearings. Staff coordinate development of talking points with CSB Board Fiscal Committee. Legislative liaison continues legislative monitoring and coordinating efforts as GA session continues. 	<ul style="list-style-type: none"> Fairfax County Executive releases FY 2025 Advertised Budget: <i>February 20</i>
MARCH	<ul style="list-style-type: none"> Legislative Liaison coordinates with CSB Board Chair to prepare testimony and identify 3 CSB board members to speak for the upcoming BOS Budget Hearings (April). 	<ul style="list-style-type: none"> BOS Budget Committee Work Sessions BOS Town Hall Meeting on Advertised Budget

MONTH	ISSUES FOR REVIEW, ACTION OR APPROVAL	EVENTS OF INTEREST
APRIL	<ul style="list-style-type: none"> CSB board members present budget testimony to Fairfax County BOS. 	<ul style="list-style-type: none"> BOS Budget Hearing – CSB Testimony: <i>anticipated to be April 11</i> BOS Pre-markup, Markup, and adoption of County FY 2025 Budget VACSB Development and Training Conference: <i>TBD</i>
MAY	<ul style="list-style-type: none"> Staff determines any new priorities and then begins drafting any needed forms for new position statements for submission to the County Government Affairs Team. Staff edits CSB-related sections in Legislative Program. 	<ul style="list-style-type: none"> BOS adopts FY 2025 Approved Budget VACSB Development and Training Conference: <i>TBD</i>
JUNE	<ul style="list-style-type: none"> Staff evaluate issues and finalizes any needed forms for new position statements that will be sent to CSB Executive Committee and later full CSB Board. 	

**This remains a Draft version until the dates for and related to the 2024 session are determined.*