



FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD EXECUTIVE COMMITTEE MEETING

Garrett McGuire, Chair

**Sharon Bulova Center for Community Health
8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West
Fairfax, VA 22031**

Wednesday, June 21, 2023, 4:00 PM

This meeting can also be attended via electronics access through Zoom.

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Meeting ID: [831 8361 0643](https://zoom.us/j/83183610643) • Passcode: 456463

MEETING AGENDA

- | | |
|---|-------------------------|
| 1. Meeting Called to Order | Garrett McGuire |
| 2. Roll Call, Audibility and Preliminary Motions | Garrett McGuire |
| 3. Matters of the Public | Garrett McGuire |
| 4. Amendments to the Meeting Agenda | Garrett McGuire |
| 5. Approval of the May 17, 2023, Meeting Minutes | Garrett McGuire |
| 6. Compliance Committee Update | Joan Rodgers |
| A. Comply Track Report | |
| B. CSB Serious Incident (Level III) Report | |
| 7. Directors Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Electronic Health Record Update | |
| 8. Review of the June 28, 2022, CSB Board Meeting Agenda | Garrett McGuire |
| 9. CSB Board Annual Planning Calendar | Garrett McGuire |
| 10. Matters of the Executive Committee | |
| A. Service Delivery Oversight Committee | Anne Whipple |
| B. Compliance Committee | Garrett McGuire |
| C. Fiscal Oversight Committee | Dan Sherrange |
| D. Other Matters | |
| 11. Adjournment | |

Meeting materials are posted online at www.fairfaxcounty.gov/community-services-board/board/archives or may be requested by contacting Sameera Awan at 703-324-7827 or at Sameera.Awan@fairfaxcounty.gov

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE MEETING MINUTES
MAY 17, 2023**

The CSB Executive Committee met in regular session at the Sharon Bulova Center, 8221 Willow Oaks Corporate Drive, Level 3, Room 3-314, West, Fairfax, VA 22031

1. Meeting Called to Order

Acting Committee Chair Dan Sherrange called the meeting to order at 4:10 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** ACTING COMMITTEE CHAIR DAN SHERRANGE;
JENNIFER ADELI; ANDREW SCALISE; BETTINA LAWTON

ABSENT: **BOARD MEMBERS:** GARRETT MCGUIRE, ANNE WHIPPLE

Also present: Director of Clinical Operations Lyn Tomlinson, Deputy Director of Community Living Barbara Wadley-Young, Deputy Director of Administrative Operations Jean Post, Chief Financial Officer Elif Ekingen, Director of Behavioral Health Operations Sebastian Tezna, Director of Quality Improvement Joan Rodgers, and Board Clerk Sameera Awan.

3. Matters of the Public

None were presented.

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the consensus of the Committee. The meeting agenda was adopted unanimously.

5. Approval of the Minutes

April 19, 2023, Executive Committee minutes were distributed for review. Following this, Committee Member Bettina Lawton suggested under Director's Report on page No. 5.2, it should say, "Executive Director Daryl Washington announced Abbey May would become the new Deputy Director of Clinical Operations upon Lyn Tomlinson's retirement."

MOTION TO ADOPT APRIL 19, 2023, MEETING MINUTES AS AMENDED WAS MOVED BY COMMITTEE MEMBER BETTINA LAWTON, SECONDED BY COMMITTEE MEMBER ANDREW SCALISE.

MOTION TO ADOPT WAS APPROVED BY DAN SHERRANGE, JENNIFER ADELI, ANDREW SCALISE AND BETTINA LAWTON.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Annual Training Data.

7. Director's Report

Deputy Director of Clinical Operations Lyn Tomlinson shared that this week, Daryl Washington, the Executive Director, is visiting Connections Health Solutions in Phoenix, Arizona, accompanied by Abbey May, the Deputy Director of Clinical Operations, some members of the Wellness Circle Team, and Law Enforcement. Their itinerary includes a tour of the Adult and Youth Program Crisis Receiving Centers.

Deputy Director of Administrative Operations Jean Post shared that the Board of Supervisors (BOS) has approved the Fiscal Year (FY) 2024 Budget Markup. As per the approved budget, the total funding of the 5.44% market rate adjustment will result in an average pay increase of 7.5% for general county employees, 7.83% for uniformed public safety employees, and a maximum of 9.44% based on longevity and position in the pay scale. The budget includes an additional \$340K for Healthy Minds Fairfax to develop a system navigation of Youth Behavioral Health Services. The first round of interviews for the Director of Human Resources will occur next week. Once the most suitable candidate is identified, a board member will join the second interview panel.

Deputy Director of Community Living Barbara Wadley-Young shared that the Board of Supervisors expressed interest in prioritizing Mental Health Services as a part of the budget exercise, with a specific focus on Youth and Adolescents. To address this, the BOS has organized a roundtable discussion on Youth Substance Use and provided budget guidance to the CSB to ensure a comprehensive system is in place to meet these needs. A proposal for the year-end carryover and state funding is currently being planned to support this initiative further. Prince Williams County (PWC) Crisis Receiving Center (CRC) was the focus of a Community Dedication Ceremony organized by the PWC Board of County Supervisors and Connections Health Solutions. The event was attended by the Governor, local and state officials, as well as community leaders.

Director of Behavioral Health Operations Sebastian Tezna shared that the CSB is currently reviewing its members' Medicaid health coverage to determine if they are still eligible, a process that will continue for the next 12 months starting from March 2023. With the public health emergency now over at both the Federal and State levels, the individual must renew Medicaid, which was not subject to income, eligibility, or Medicaid verification in the past three years since those who had it before 2020 had it through 2023.

8. Review of the CSB Board May 24, 2023, Agenda

Acting Committee Chair Dan Sherrange requested that action item six (6) regarding the Staff Presentation be removed for now. The following staff presentation will take place on September 27, 2023, CSB Board meeting.

Acting Committee Chair Dan Sherrange mentioned that he recently spoke with Kelly Brown, the Program Manager at Fairfax County Public Schools, about possibly hiring more case managers to assist children transitioning from school to the community.

9. CSB Board Annual Planning Calendars

The CSB Annual Planning Calendar was reviewed, and no recommendations were offered; the calendar was accepted as presented.

10. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

The next Service Delivery Oversight Committee meeting is Wednesday, June 14, 2023, at 5:00 PM.

B. Compliance Committee:

The next Compliance/Executive Committee meeting is Wednesday, June 21, 2023, at 4:00 PM.

C. Fiscal Oversight Committee:

The next Fiscal Oversight Committee meeting is Thursday, June 22, 2023, at 4:00 PM.

D. Other Matters:

11. Adjournment

Committee Member Andrew Scalise made a motion to adjourn the meeting. The motion was approved unanimously, and the meeting was adjourned at 5:32 PM.

Date Approved

Clerk to the Board

Audit Report CSB Board For June 2023

Item Custom Id	Audit Start Date	Entity	Audit Scope	Audit Type	Sample Size	CSB Board Reporting	Audit Action Plan	Additional Information
3267	7-Feb-22	DBHDS	Group Homes, Supervised Living, and Support Coordination Annual Inspection	Records, Training, Personnel, and Environment	4 staff/4 individuals	Standard business risk	License Review	Licensing activity
3319	31-May-22	DBHDS	DD Case Management	Records	1 record	Standard business risk	License Review	Licensing activity
	Jun 14, 2022	Virginia Board of Pharmacy	Fairfax Detox	Records	on-site review	Standard business risk	Pharmacy License Review	Licensing and DEA
3320	Jun 14, 2022	DBHDS	OBOT	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3374	Jun 24, 2022	DBHDS	SA Medical/Detox Diversion	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3375	Jun 24, 2022	DBHDS	Crossroads	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity

3376	Jun 24, 2022	DBHDS	Cornerstones	Records, Training, Personnel, and Environment	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3377	Jun 24, 2022	DBHDS	SA Supervised Living	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3378	Jun 24, 2022	DBHDS	Youth Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
3379	Jun 24, 2022	DBHDS	Intensive Outpatient	Records, Training, and Personnel	2 staff/4 individuals	Standard business risk	License Review	Licensing activity
2934	Jul 1, 2022	CSB Internal	Merrifield	Records	8 records	Standard business risk	Monitoring	Routine/Ongoing Adult MH Case Management
3593	Jul 1, 2022	CSB Internal	Chantilly	Records	22 records	Standard business risk	Monitoring	Routine/Ongoing Cornerstones ASAM 3.3 Detoxification Center
3595	Jul 1, 2022	CSB Internal	Chantilly	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing Support Coordination
3598	Jul 1, 2022	CSB Internal	Northwest Center Reston	Records	8 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient Behavioral Health Outpatient Programs
3600	Jul 1, 2022	CSB Internal	Merrifield	Records	2 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient Behavioral Health Outpatient Programs
3686	Jul 1, 2022	CSB Internal	South County Human Services Center	Records	5 records	Standard business risk	Monitoring	Routine/Ongoing Youth & Family SA Outpatient

3689	Jul 1, 2022	CSB Internal	Gartlan	Records	6 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services
3691	Jul 1, 2022	CSB Internal	Merrifield	Records	3 records	Standard business risk	Monitoring	Quality Review Behavioral Health Outpatient Services
3791	1-Jul-22	CSB Internal	Northwest Center Reston	Records	18 records	Standard business risk	Monitoring	Supportive Community Residential Services
3793	1-Jul-22	CSB Internal	Chantilly	Records	11 records	Standard business risk	Monitoring	Residential Treatment and Detoxification Services
3795	1-Jul-22	CSB Internal	Gartlan	Records	9 records	Standard business risk	Monitoring	Intensive Community Treatment Services
3797	1-Jul-22	CSB Internal	Northwest Center Reston	Records	9 records	Standard business risk	Monitoring	Intensive Community Treatment Services
3799	1-Jul-22	CSB Internal	Pennino	Records	3 records	Standard business risk	Monitoring	Assisted Community Residential Services
3913	1-Jul-22	CSB Internal	Merrifield	Records	17 records	Standard business risk	Monitoring	Diversion & Jail-based Services
3916	1-Jul-22	CSB Internal	Merrifield	Records	14 records	Standard business risk	Monitoring	Intensive Community Treatment Services
4017	1-Jul-22	CSB Internal	Northwest Center Reston	Records	6 records	Standard business risk	Monitoring	Supportive Community Residential Services
4331	1-Jul-22	CSB Internal	Chantilly	Records	3 records	Standard business risk	Monitoring	Residential Treatment & Detox Services

4033	1-Jul-22	CSB Internal	Chantilly	Records	5 records	Standard business risk	Monitoring	Residential Treatment & Detox Services
4136	1-Jul-22	CSB Internal	Gartlan	Records	10 records	Standard business risk	Monitoring	Behavioral Health Outpatient Services
4138	1-Jul-22	CSB Internal	Gartlan	Records	5 records	Standard business risk	Monitoring	Behavioral Health Outpatient
4140	1-Jul-22	CSB Internal	Chantilly	Records	1 record	Standard business risk	Monitoring	Behavioral Health Outpatient Services
4142	1-Jul-22	CSB Internal	Northwest Center Reston	Records	1 record	Standard business risk	Monitoring	Behavioral Health Outpatient Services
4131	1-Jul-22	CSB Internal	Chantilly	Records	3 records	Standard business risk	Monitoring	Residential Treatment & Deto
4335	1-Jul-22	CSB Internal	Chantilly	Records	5 records	Standard business risk	Monitoring	Intensive Community Treatme
	1-Jul-22	CSB Internal	Pennino	Billing	3 records	Standard business risk	Monitoring	Routine/Ongoing ACRS
4415	1-Jul-22	CSB Internal	Northwest Center Reston	Records	7 records	Standard business risk	Monitoring	Support Coordination
4416	1-Jul-22	CSB Internal	Pennino	Records	5 records	Standard business risk	Monitoring	Assisted Community Residential Services
3597	22-Jul-22	CSB Internal	Gartlan	Billing	5 records	Standard business risk	Monitoring	Routine/Ongoing Behavioral Health Outpatient Services

	29-Jul-22	DBHDS	MH Supervised Living	Records, Training, Personnel, and Environment	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021 forward 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	29-Jul-22	DBHDS	Assertive Community Treatment Services	Records, Training, and Personnel	1. All active individuals with admission dates 2. All discharged individuals from 8/13/2021 forward 3. All staff, and relief staff, with hire dates	Standard business risk	License Review	Licensing activity
	2-Aug-22	DBHDS	Block Grant Review	Mental Health Services & Substance Use Disorder Services	Policies and Procedures, Records, Site Visit, Personnel	Standard business risk	Block Grant Review	A review of programs to ensure the implementation is in accordance with the Block Grant funding and requirements MHOP Adult and Youth, MHCM Adult and Youth, SA OP Adult and Youth, ACT, EAR, IOP, Jail Diversion, MAT, and SUD 3.1-3.7.

	6-Aug-22	VCU (DBHDS)	ACRS (ID/DD Group Homes)	Interview with 1 individual in service	Satisfaction with services	Standard business risk	National Core Indicators (contracted to VCU)	Licensing activity
	15-Aug-22	Diox Health (Anthem)	System Review	5 Records Review (1/1/20 - 12/31/22)	Quality Review	Standard business risk	Quality of Care	Quality of Care Review
	15-Aug-22	HSAG	Support Coordination & DD Services	Records and interviews	1 - DD; 77 - Support Coordination (July 1, 2021 - April 30, 2022)	Standard business risk	DOJ Settlement	4th Round
	16-Aug-22	DBHDS	Support Coordination	Quality Reviews with Individual, family, staff, & records	4 records, staff, family, and individual interviews	Standard business risk	License Review	Licensing activity

3591	23-Aug-22	DMAS	Intensive Outpatient (Agency-wide)	DMAS Desk Audit (2019, 2020)	Chart reviews (3), Provider Requirements, Employee Records (32 staff)	Standard business risk	DMAS Quality Review	<p>Chart requirements: assessments, reassessments, intakes, service plans, quarterlies, service authorizations, progress notes, discharge summaries, admission paperwork (releases, rights), med and hospital documentation, supervision documents</p> <p>Provider - DBHDS license, MCO agreement, EHR policy & procedure, approval of marketing materials</p> <p>Employee Records - application, resume, college transcripts, position identification, date of hire, licenses & certifications, triennial license with QMHP-eligible staff, approval of any DMAS variance related to QMHPs, Monthly OIG LEIE exclusion database (List of Excluded Individuals/Entities), documentation of required supervision</p>
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	19-Sep-22	IPS Employment Center/DMA S	Behavioral Health Employment Team	Evidence- based Practice Fidelity Review	Charts, Interviews with Staff and Individuals in service	Standard business risk	Base-line program review	DARS (Virginia Department for Aging and Rehabilitative Services) as the contracting entity, Individual Placement and Support: an evidence-based approach to supported employment.
3934	22-Nov-22	DBHDS	Adult Mental Health Case Management	Desk Review	2 individuals/2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3935	22-Nov-22	DBHDS	Youth Mental Health Case Management	Desk Review	2 individuals/2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3936	22-Nov-22	DBHDS	Outpatient Services	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3937	22-Nov-22	DBHDS	Partial Hospitalization Program	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3938	22-Nov-22	DBHDS	Supervised Housing	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3939	22-Nov-22	DBHDS	Residential Crisis Stabilization	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review
3940	22-Nov-22	DBHDS	Crisis Intervention (Emergency Services)	Desk Review	2 individuals and 2 staff records	Standard business risk	License Review	Mental Health Services Annual Review

	17-Jan-23	DBHDS	ARCS	Records, Personnel Records, and Residence	3 records/2 personnel records	Standard business risk	License Review	Annual Review
	17-Jan-23	DBHDS	Support Coordination	Records and Personnel Records	2 in service/1 discharge, 2 personnel records	Standard business risk	License Review	Annual Review
	6-Feb-23	DMAS	ACRS	Records, Personnel Records of all staff assigned, interview with individual in service	3 records, 23 ACRS personnel records, 1 individual interview	Standard business risk	DMAS Quality Management Review	DMAS funded individuals through waivers
	6-Feb-23	DMAS	Support Coordination	Records, Personnel Records of all staff assigned, interviews with individuals in	93 records, 52 personnel records, 2 individual interviews	Standard business risk	DMAS Quality Management Review	DMAS funded individuals through waivers
	30-Mar-23	HSAG	Support Coordination	Records and interviews	45 Records/Support Coordination (May 1 - Dec 31, 2022)	Standard business risk	DOJ Settlement	5th Round Review - still in process, likely through June 2023
	Cancelled (anticipated in May 2023)	DBHDS	SA ASAM & ACT	Records, Personnel Records, and Sites	N/A	Standard business risk	License Review	Licenses were administratively extended until June 2024

4503	1-May-23	CSB Internal	ACRS	Records	29	Standard business risk	Monitoring	Assisted Community Residential Services
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AUDIT LEGEND	
Item CustomID	Identification number automatically assigned by ComplyTracker
Audit Start Date	Date the audit was initiated
Entity	Location where the audited service was provided
Audit Scope	The agency conducting the audit and the scope of the audit
Audit Type	Description of audit, e.g., record review only, onsite audit
Sample Size	Number of charts reviewed
CSB Board Reporting	Level of business risk associated with audit findings
Audit Action Plan	Description of actions taken in response to the audit

CSB Board CAP Report For June 2023

Item Custom Id	Start Date	Entity	Reviewing Agency	Corrective Action (Narrative)	CAP Status	Additional Information
4217	Jan 31, 2023	Support Coordination	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Licensing (OL).	Under Review	Risk Management and QI Plans, Root Cause Analysis Policy
4218	28-Feb-23	ACRS	DBHDS	Corrective Action Plan submitted for review by DBHDS, Office of Licensing (OL).	Under Review	QI Plan, Root Cause Analysis Policy

CAP LEGEND	
Item CustomId	Identification number automatically assigned by Comply Tracker
Audit No.	References the audit number in the Audit Report
Start Date	Date the CSB was notified of the need for a CAP
Entity	Location where the audited service was provided
Reviewing	Agency requesting and reviewing the CAP
CAP	Description of the reason for the CAP
Date CAP	Date the reviewing agency approved the CAP

CSB Board 2023 Annual Training is open to staff for completion by January 31, 2024



FAIRFAX-FALLS CHURCH CSB BOARD MEETING

Garrett McGuire, Chair

Sharon Bulova Center for Community Health

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Meeting ID: [872 5019 6904](#) Passcode: 897775

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| 5. Approval of the May 24, 2023, Meeting Minutes | Garrett McGuire |
| 6. Director's Report | Daryl Washington |
| A. County, Regional, State and Cross Agency Initiatives | |
| B. Fairfax-Falls Church CSB Service Utilization Report | |
| C. Electronic Health Record Update | |
| 7. Matters of the Board | Garrett McGuire |
| 8. Committee Reports | |
| A. Service Delivery Oversight Committee | Anne Whipple |
| B. Compliance Committee | Garrett McGuire |
| C. Fiscal Oversight Committee | Dan Sherrange |
| D. Other Reports | |
| 9. Adjournment | |

Meeting materials are posted online at [Community Services Board | Community Services Board \(fairfaxcounty.gov\)](#) or may be requested by contacting Sameera Awan at Sameera.Awan@fairfaxcounty.gov

2023 CSB Board and Committee Meetings

Fairfax-Falls Church Community Services Board

	Service Delivery Oversight Committee	Compliance Committee	Executive Committee	Fiscal Oversight Committee	CSB Board
2023 Meetings	2 nd Wednesday 5:00 PM	3 rd Wednesday 4:00 PM	3 rd Wednesday 4:30 PM	3 rd Thursday 4:00 PM	4 th Wednesday 5:00 PM
January	*	*	18	19	25
February	8	*	15	16	22
March	*	*	15	16	22
April	12	19	19	20	*
May	*	*	17	18	24
June	14	*	21	22	28
July	*	*	19	*	26
August	9	16	16	17	*
September	*	*	20	21	27
October	11	*	18	19	25
November	*	*	8**	9**	15**
December	6**	13**	13**	14**	*

*No Meeting

** Meeting date changed to accommodate holiday schedule

Accommodate: Thanksgiving, Christmas Day, and New Year's Day Holidays

Note: All in person Committee and Board meetings are held at the Sharon Bulova Center, Room 3-314, West

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

June 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14 *Service Delivery Oversight Committee Meeting – 5:00 PM	15	16	17	18
19	20	21 Executive Committee Meeting – 4:00 PM	22 Fiscal Oversight Committee Meeting – 4:00 PM	23	24	25
26	27	28 CSB Board Meeting – 5:00 PM	29	30		

Board Review, Action, or Information:

- Election of CSB Board Officers (A)

Events of Interest:

- Upcoming: Board of Supervisors (BOS) Carryover Approvals
- Upcoming: VACSB Public Policy Conference 2023

*SDOC meets on the 2nd Wednesday of every even month

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

July 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4 Independence Day	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19 Executive Committee Meeting – 4:00 PM	20	21	22	23
24	25	26 CSB Board Meeting – 5:00 PM	27	28	29	30

Board Review, Action, or Information:

- SDOC Associate Member Nominations and Appointment (A)
- Community Services Performance Contract Renewal (A)
- Schedule Fall Outreach with General Assembly Legislators (A)
- Review of Legislative Talking Points (R)

Events of Interest:

- FY 2024 Budget Year Begins
- Board of Supervisors (BOS) Meetings
- Preparation Fiscal Year End CSB Report to BOS and Cities (R)
- Preparation for legislative advocacy begins.

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

August 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8	9 *Service Delivery Oversight Committee Meeting – 5:00 PM	10	11	12	13
14	15	16 Compliance Committee Meeting – 4:00 PM Executive Committee Meeting – 4:30 PM	17 Fiscal Oversight Committee Meeting – 4:00 PM	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Board Review, Action, or Information:

- Finalize and Approve End of FY Report to BOS and Cities (A)

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Upcoming: Review of FY 2023 Budget

*SDOC meets on the 2nd Wednesday of every even month

**FAIRFAX- FALLS CHURCH
COMMUNITY SERVICES BOARD**

September 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				1	2	3
4 Labor Day	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 BOS Meeting *BAC Appts	20 Executive Committee Meeting – 4:00 PM	21 Fiscal Oversight Committee Meeting – 4:00 PM	22	23	24
25	26	27 CSB Board Meeting – 5:00 PM	28	29	30	

Board Review, Action, or Information:

- Approval to submit annual FYE 2023 Report (A)
- General Assembly Legislative Session (A)
- Finalization of legislative talking points (R)
- Board Plans Fall Engagement with Legislators (R)

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Board of Supervisors Carryover Approvals

FAIRFAX- FALLS CHURCH COMMUNITY SERVICES BOARD

October 2023

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
						1
2	3	4	5	6	7	8
9	10	11 *Service Delivery Oversight Committee Meeting – 5:00 PM	12	13	14	15
16	17	18 Executive Committee Meeting – 4:00 PM	19 Fiscal Oversight Committee Meeting – 4:00 PM	20	21	22
23	24	25 CSB Board Meeting – 5:00 PM	26	27	28	29

Board Review, Action, or Information:

- Board Engagement with General Assembly Legislators (R)
- Begin Preparation for January 2024 CSB Testimony – Local General Assembly Hearings (R)
- Submission of Annual FYE Report to Board of Supervisors, Fairfax City, and Falls Church City

Events of Interest:

- * VACSB Public Policy Conference October 4-6, 2023 (Hotel Roanoke – Roanoke, VA)
- Review and Prepare Board of Supervisors Legislative Priority Issues, VACBS, & Region II CSB Priorities

****SDOC meets on the 2nd Wednesday of every even month**