

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
JUNE 15, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic that has made it unsafe to physically assemble a quorum in one location or to have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building in which the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment during the 30 minutes prior to the meeting being called to order.

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:30 PM

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** GARRETT MCGUIRE (ALEXANDRIA, VA), BOARD CHAIR;
JENNIFER ADELI (BETHANY, DE); MAJOR DEREK DEGEARE (LOUDON COUNTY, VA); BETTINA LAWTON (VIENNA, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (MCLEAN, VA)

NOES: **BOARD MEMBERS:** NONE
ABSTAIN: **BOARD MEMBERS:** NONE
ABSENT: **BOARD MEMBERS:** NONE

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, County Attorney Cynthia Tianti, and Board Clerk Yalonda Robinson.

Committee Chair Garrett McGuire conducted a roll call with each CSB Executive Committee present, as identified above, to confirm that a quorum of CSB committee members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee Vice Chair Dan Sherrange to make several motions required to begin the meeting. A motion was offered confirming that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Dan Sherrange and passed unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which

require the physical assembly of this CSB Executive Committee and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 883 7437 7893 and Passcode: 434570. Motions were seconded by Committee Member Captain Derek DeGeare and unanimously approved.

Committee Chair McGuire made a final motion that that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Captain Derek DeGeare and unanimously passed.

3. Matters of the Public

None were presented

4. Amendments to the Meeting Agenda

The June 15, 2022, Executive Committee minutes were distributed for review. The Board did not approve the minutes; will make revisions.

5. Approval of the Minutes

Committee minutes for the May 18, 2022, Executive Committee were provided for review and revision. Meeting minutes were not approved by board members.

6. Director's Report

Executive Director Daryl Washington stated the Board of Supervisors have put together a Mental Health and Substance Use Youth round table meeting which will include BOS members and a Fairfax County School Board member. The round table meeting is to take place sometime in July. There will be a Health and Human Services presentation on Youth Behavioral Health presentation will take place on July 26, 2022, at the Health and Human Service Committee of the Board.

B) Healthcare Record Update

Healthcare Systems Director Jennifer Aloï noted that Credible is still undergoing several enhancements. We have signed the State of Work with Credible in order to use their consultation services.

7. Review of the CSB Board June 15, 2022, Agenda

The June 15, 2022, CSB Board Meeting agenda was presented for review, Committee Chair Garrett McGuire requested an update on Matters of the Executive Committee to have our action item on the Bylaws changed.

8. CSB Board Annual Planning Calendar

Committee Chair Garrett McGuire requested

9. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple did not have a report as they did not meet in the month of June. **The next meeting of the Service Delivery Oversight Committee is Wednesday, July 13, 2022, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Committee Chair Garrett McGuire stated that Joan Rodgers provided information on the status of being 8 current audits out there, 2 being external.

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Member Jennifer Adeli did not have meeting yet. **The next meeting for the Fiscal Oversight Committee is Thursday, June 23, 2022, at 4:00 p.m.**

D. Other Matters:

Committee Member Dan Sherrange will not be joining the next Executive meeting.

10. Closed Session

Committee Chair Garrett McGuire inquired whether there any matters that required discussion in closed session, none were raised.

11. Adjournment

Committee Member Dan Sherrange made the motion to adjourn the meeting at 5:12 PM.

08/17/2022

Date Approved

DocuSigned by:

Sameera Awan

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Clerk to the Board