

**FAIRFAX FALLS-CHURCH COMMUNITY SERVICES BOARD
EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES
AUGUST 17, 2022**

The Executive Committee of the Fairfax-Falls Church Community Services Board met electronically due to the COVID-19 pandemic, which has made it unsafe to physically assemble a quorum in one location or have the public present. Access was made available via video and web conferencing platform to CSB Board members, CSB staff, and members of the public. The meeting notice, including participation instructions, was posted electronically and on the building where the meeting is typically held. Additionally, attendees were offered an opportunity to register for public comment 30 minutes before the meeting was called to order.

1. Meeting Called to Order

Committee Chair Garrett McGuire called the meeting to order at 4:00 PM.

2. Roll Call, Audibility, and Preliminary Motions

PRESENT: **BOARD MEMBERS:** COMMITTEE CHAIR GARRETT MCGUIRE (ALEXANDRIA, VA); JENNIFER ADELI (GREAT FALLS, VA); DAN SHERRANGE (CHANTILLY, VA); ANNE WHIPPLE (GREAT FALLS, VA); BETTINA LAWTON (VIENNA, VA); ANDREW SCALICE (FAIRFAX, VA)

Also present: Executive Director Daryl Washington, Deputy Director of Clinical Operations Lyn Tomlinson, Deputy Director of Administrative Operations Daniel Herr, Deputy Director of Community Living Barbara Wadley-Young, and Board Clerk Sameera Awan.

Committee Chair Garrett McGuire conducted a roll call with each CSB Board Member present, as identified above, to confirm that a quorum of CSB Board members was present and audible. Committee Chair McGuire passed the virtual gavel to Committee member Jennifer Adeli to make several motions required to begin the meeting. A motion was offered to confirm that each member's voice was audible to each other member of the CSB Board present; this motion was seconded by Committee Member Jennifer Adeli and passed unanimously.

Preliminary Motions

Committee Chair Garrett McGuire made a motion that the State of Emergency caused by the COVID-19 pandemic makes it unsafe for the CSB Board to physically assemble and unsafe for the public to physically attend any such meeting, and that as such, FOIA's usual procedures, which require the physical assembly of this CSB Board and the physical presence of the public, cannot be implemented safely or practically. A further motion was made that this Board may conduct this meeting electronically through a dedicated online video and web conferencing platform, and that the public may access this meeting via Meeting ID: 854 2719 6027 and Passcode: 917319. Motions were seconded by Committee Member Dan Sherrange with Committee Member Bettina Lawton opposing, and unanimously approved.

Committee Chair McGuire made a final motion that all the matters addressed on today's agenda are statutorily required or necessary to continue operations and the discharge of the CSB Board's lawful purposes, duties, and responsibilities. The motion was seconded by Committee Member Jennifer Adeli and unanimously passed.

3. Matters of the Public

None were presented

4. Amendments to the Meeting Agenda

The meeting agenda was presented for review, and no amendments were made by the Consensus of the Committee. The meeting agenda was approved.

5. Approval of the Minutes

The May 18th, June 15th, and July 20, 2022, Executive Committee minutes were distributed for review. Following which, Jennifer Adeli made a motion for approval of the minutes as presented, which was seconded by Anne Whipple and approved.

*Committee Member Anne Whipple emailed with an abstention for July 20, 2022, meeting minutes; she noted her absence.

6. Compliance Committee Update

Director of Quality Improvement Joan Rodgers provided information on the CSB Board Audit Report, the CSB Board CAP Report, and the CSB Board Education Report.

7. Director's Report

Executive Director Daryl Washington presented the CSB Executive Organization Chart for review after the CSB made changes to its Executive Leadership structure. The CSB Executive Leadership Structure is reclassifying some positions and advertising to fill the vacant positions.

The State and the Department of Behavioral Health are looking to continue building out STEP-VA (System, Transformation, Excellence, and Performance in Virginia). The General Assembly has provided funding for the final step of the STEP-VA. Services impacted by the final step are Case Management, Care Coordination, and Psych Social Rehabilitation which we expect to get \$400K of funding. The Opioid Abatement Authority received its first check from the settlement agreements. The Senior Leadership Team is in a discussion about the Abatement Authority and has laid out a framework for the next 10-15 years. The CSB staff has started the Adolescent Medication Assistant Treatment process this week. This treatment will have a real immediate impact, given the number of opioid overdoses in our Youth Community.

B) Healthcare Record Update

Executive Director Daryl Washington reported that things have been progressing well with the Electronic Health Records. It's our full expectation that the RFP will launch before the end of this month.

8. CSB Board Annual Planning Calendar

Committee Chair Garrett McGuire requested an update for the Annual Planning Calendar. The Legislative Committee Meetings will meet as needed for September, October, November, and December 2022.

9. Matters of the Executive Committee

A. Service Delivery Oversight Committee:

SDOC Committee Chair Anne Whipple did not have a report as they did not meet in the month of August. **The next meeting of the Service Delivery Oversight Committee is Wednesday, September 14, 2022, at 5:00 p.m., via Zoom Conference.**

B. Compliance Committee:

Compliance Committee Chair Garrett did not have a report as they did not meet in the month of August. **The next meeting of the Compliance Committee is Wednesday, September 21, 2022, at 4:00 p.m., via Zoom Conference.**

C. Fiscal Oversight Committee:

Fiscal Oversight Committee Chair Dan Sherrange mentioned he had a Financial Report to review for the next meeting. **The next meeting of the Fiscal Oversight Committee is Thursday, August 18, 2022, at 4:00 p.m.**

D. Other Matters:

Committee Chair Garrett McGuire stated that the Legislative Committee met this morning and settled **on October 26, 2022**, as the joint meeting between the CSB Board and the General Assembly Delegation from Fairfax, VA.

10. Adjournment

Committee Chair Garrett McGuire made the motion to adjourn the meeting at 5:37 PM.

09/21/2022

Date Approved

DocuSigned by:

Samara Awan

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Clerk to the Board