



AMENDMENTS TO THE PERSONNEL REGULATIONS
FOR THE COUNTY OF FAIRFAX, VIRGINIA

TO:	Department Heads, HR Managers and Payroll Contacts	DATE:	February 6, 2018
FROM:	Catherine Spage, Human Resources Director		
SUBJECT:	Personnel Regulations Update		
TRANSMITTAL NO.:	1-2018	BOARD APPROVAL DATE:	February 6, 2018 Revisions to Chapters 2, 9, 10 and 17

On February 6, 2018, The Board of Supervisors approved revisions to the Fairfax County Personnel Regulations. These changes ensure alignment with federal laws and include administrative changes and clarifications. All changes are effective immediately.

The following summarizes the changes, by chapter:

Chapter 2

- Consolidated the definitions of Separation in one place, under the Separation definition

Chapter 9

- Section 9.1-Updated the types of separation to reflect consistency with Chapter 2
- Section 9.2-Updated language from “shall have his/her separation designated as unsatisfactory service separation or dismissal...” to “may have his/her separation designated as unsatisfactory service separation...”
- Section 9.4-8-Updated the language from Affirmative Action Plan to County Diversity Plan
- Section 9.5-Updated and added clarification language regarding Unsatisfactory Service Separations

Chapter 10

- Section 10.36-2h- Added language regarding time accountability requirements for officers of the Employee Advisory Council and employee organizations.

Chapter 17

- Section 17.6-2a-Added Unsatisfactory Service Separations under the remedy entitled to a binding decision
- Section 17.6-2d-Deleted separate bullet for Unsatisfactory Service Separations
- Addendum Number 1, Section A-A3 through A5-Clarified Prehearing Requirements process and time requirements