

Monthly Shelter in Place Drill Record

Home Child Care Facility

| Date & Time of Drill | Name of Person Conducting Drill | Number and Ages of Occupants | | Supplies Checked | Time to Complete Drill | Notes - Record method used to initiate drill, any conditions simulated and/or problems encountered, and the weather conditions. |
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| | | | | Lockdown Drill | | |

DON'T FORGET! Check and replace emergency supplies for the ages of children in your care including seasonal clothing; Retain this form as part of your OFC records for three years.