

**Police Civilian Review Panel**  
**August 3, 2017, 7:00 p.m. Conference room 232,**  
**Fairfax County Government Center**

The meeting began at 7:05 pm.

Panel Members present:

Hansel Aguilar

Steve Descano

Hollye Doane

Doug Kay

Randy Sayles

Jean Senseman

Adrian Steel, panel Chairman

Rhonda Van Lowe

Panel Member absent:

Kathleen Davis-Siudut

Panel Chairman Steel called the meeting to order. On motion by Chairman Steel, Ms. Van Lowe was elected Vice-Chairman of the Civilian Review Panel, by unanimous vote, with Ms. Davis-Sidut being absent.

The Panel reviewed the draft website page and, after discussion, determined to proceed with the page as drafted once final content review is complete and any tech issues have been resolved. Once that sign off is received and the Panel's website is operational, a press release will be issued by Chairman Bulova's office announcing that the Auditor and Panel are both "open for business" and providing links to both websites. The information will also be included in information released by the Office of Public Affairs.

Mr. Richard Schott (Independent Police Auditor) reported on the complaints that he has reviewed from the FC Police Department, Internal Affairs Bureau (IAB) which are within the scope of the Auditor's and the Panel's authority. The Panel discussed the process for submission of a complaint, both an initial complaint and a request for review of a completed investigation. The Panel requested Mr. Schott, Majors Gun Lee and Gervais Reid, FC Police Department, and the Panel Chair and Vice-Chair further refine the process and report back to the Panel.

Major Lee has provided dates to Panel members for ride-alongs with Police officers and encouraged those Panel members who want to take one to let him know. Ms. VanLowe commented on how valuable the experience of riding with an officer had been to her.

Ms. VanLowe and Ms. Doane reported on their plans for the first public forum. The proposed dates for the Forum are Saturday, October 18 or November 18 from 10:00 am to 12 noon. Cathy Chianese, Clerk, will check with Chairman Bulova, Supervisor Cook and Chief Roessler as to their availability on those dates. She will also confirm the availability of space at the Government Center.

Mr. Descano reported on the plans that Ms. Davis-Siudut and he are developing for meetings with community and officer organizations. They reported that they plan to keep a record of all such outreach. It was suggest that the Panel might want to start with the Police Department Citizen Advisory Committees and the Police Chief's Diversity Council. Additionally, the Panel recommended contacting organizations such as the ACLU, the NAACP, Black Lives Matter and others who have been active in the Ad Hoc Commission process and groups representing various ethnic populations in the County. Members of the Panel offered to help in the outreach process which could include one or two Panel members attending meetings with groups and the development of key talking points and maybe a PowerPoint . The Panel agreed that letters should be sent to the presidents of the FCPD officer organizations offering to meet with them or their organizations.

The Panel agreed to schedule its first meeting with Mr. Schott, as per the bylaws, in November or early December so that he would be further along in his work and review of investigations.

Major Lee will confirm Saturday, September 16 from 9:30 am to 12 noon as the date for the third Panel training session. September 9 will be the potential back-up date. The session will be held at the McConnell Public Safety and Transportation Operations Center (MPSTOC) and will include a demonstration of the 911 call protocols. Also, Police Station Captains will discuss their roles and responsibilities and explain their process for reviewing complaints that are handled at the Station level.

Chairman Steel mentioned the annual report of the Panel that is mandated by the bylaws and that it is important to show progress and achievement of milestones in the first report.

Chairman Steel provided a brief update on the development of the County's body-worn camera policy and stated that the procurement issues may be delaying the roll-out of the pilot program.

On motion of Chairman Steel, and seconded by Mr. Kay, the Panel adopted the CRP Bylaws, as approved by the Board of Supervisors on July 11, 2017, by unanimous vote, with Ms. Davis-Sidut being absent.

The Panel returned to a discussion of the process for the review of complaints, particularly in light of its experience with the "Mock" review that was conducted at its June 27 meeting. Chairman Steel noted that at the close of the review, Panel members had suggested that a "pre-meeting" be built into the schedule where certain questions about the investigation could be asked and answered prior to commencing the review. Julia Judkins, legal counsel confirmed that the Panel could hold such meetings (and in fact any number of meetings that it wanted to hold) but the meetings would have to be held in adherence to all legal requirements.

Page 3

Mr. Aguilar reported that Mr. Paul Ashton, the Chair of the DC Police Complaints Board, has offered to come to one of our meetings to discuss the complaint review process in DC and how the Board conducts its reviews. He will see if Mr. Ashton can attend a meeting at the Government Center with the Panel on Monday, September 18.

Chairman Steel reported that both Mr. Aguilar and Mr. Schott will be attending the annual National Association for Civilian Oversight of Law Enforcement (NACOLE) meeting in Spokane in mid-September, and they will report back to the Panel on what they learned at the meeting and on current developments in civilian oversight. Chairman Steel referenced a PowerPoint for the presentation that Mr. Schott is making at the Conference.

The meeting adjourned at 8:40 pm.